Dear Shareholder!

Novolipetsk Steel (NLMK), 2, Metallurgov sq., Lipetsk, 398040, hereby notifies of the convocation of NLMK’s Extraordinary General Shareholders’ Meeting in the form of absentee voting, with the deadline for accepting the voting ballots (date of holding the Extraordinary General Shareholders’ Meeting in the form of absentee voting) being 29 September 2017, in line with the following agenda:

1. Payment (declaration) of H1 2017 dividends.

Owners of NLMK’s registered uncertified common stock (state registration number 1-01-00102-A dd. 09.04.2004, ISIN RU0009046452) are entitled to vote on all the agenda items of the Extraordinary General Shareholders’ Meeting.

Date upon which the persons entitled to participate in the Extraordinary General Shareholders’ Meeting of NLMK are determined is set as 4 September 2017.

The mailing address for the filled-in voting ballots is 2, Metallurgov sq., Lipetsk, 398040, Russia NLMK, Corporate Secretary Office.

When determining the meeting quorum and voting results only the ballots received by NLMK before the deadline shall be taken into account.

In case the voting ballot is signed by the shareholder’s representative it shall be supplemented with a document (a proxy executed as per the requirements of the Federal Law “On Joint-Stock Companies”, copy of a proxy, notarized according to the established procedure or other document in accordance with the law) confirming the representative’s authority:

- a representative of a private shareholder shall submit a proxy issued by that private shareholder and the copies of their personal identity document(s); a legal representative of a private shareholder shall submit their credentials;
- a representative of a corporate shareholder acting without a proxy by operation of law or incorporation documents shall submit a copy of the corporate shareholder's incorporation documents and (a) document(s) confirming their powers (copy of resolution on their election or appointment, etc.), and personal identity document(s);
- a representative of a corporate shareholder shall submit a proxy issued by that corporate shareholder and a copy of the representative’s personal identity document(s);
- a representative of a government or municipal shareholder, acting without a proxy by operation of federal laws or regulatory acts by competent government agencies shall provide (a) document(s) confirming their respective powers (official ID, voting instructions, etc.) and a copy of personal identity document(s);
- heirs and assigns of the persons included into the list of those entitled to participate in the General Shareholders’ Meeting shall provide documents confirming their succession rights as statutorily required in the Russian Federation.

The information (materials) provided in preparation for the Extraordinary General Meeting of Shareholders will be available from 29 August 2017 (on workdays from 8 am till 3 pm) at: 2, Metallurgov sq., Lipetsk, NLMK Head Office, rooms: 531, 603 (tel.: (4742) 444-463, 444-989), as well as at NLMK’s web-site: http://www.nlmk.com.

NLMK’s Board of Directors
We would like to bring the following information to the attention of private shareholders registered in NLMK’s Shareholder Register:

When a resolution on dividend payment on NLMK’s outstanding common shares is passed, the payment shall be effected by cashless settlement only. Private shareholders whose payment details are lacking in the Shareholder’s Register or are outdated, shall submit updated bank and other details for a wire transfer before October 2017 to NLMK’s Shareholder Register keeper – JSC Regional Independent Registrar Agency. For more details on the submission procedure and forms of documents, please contact NLMK’s Registrar (JSC RIR Agency) at 108, 9 Maya str., 398017, Lipetsk, tel: (4742) 443-095; web site: http://www.q-mr.ru.

We would like to draw your attention to the fact that a person registered in NLMK’s Shareholder Register is required to inform the Register-keeper in time in case their details changed.

**Advice to shareholder on protection of dividends.**

To avoid unnecessary worries, shareholders whose payment details are lacking in the Shareholder’s Register or are outdated, shall submit updated bank and other details for a wire transfer before October 2017 to NLMK’s Shareholder Register keeper – JSC Regional Independent Registrar Agency. For more details on the submission procedure and forms of documents, please contact NLMK’s Registrar (JSC RIR Agency) at 108, 9 Maya str., 398017, Lipetsk, tel: (4742) 443-095; web site: http://www.q-mr.ru.

Please note:

- In cases of failure to submit the documents, the payment shall be effected by cashless settlement only.
- Necessary details shall be submitted to a tax authority or withholding taxes at source.
- In case this confirmation is in a foreign language, it shall be translated into Russian (Art. 312 of the Russian Tax Code).

In case of failure to submit the above documents or their untimely submission, NLMK shall not be held liable for the respective tax rates not being applied. Owners of NLMK shares and their authorized representatives shall control the completeness and relevance of the details required for the payment (transfer) of dividends (including bank account details) provided by them to the Registrar maintaining NLMK’s Shareholder Register themselves. In case of failure to submit the details or their untimely submission, NLMK shall not be held liable for delays in the payment (transfer) of dividends.

***Advice to shareholder on protection of their rights:***

Some cases were reported when shareholders were approached with solicitations to sell their NLMK shares or asked for an update of their personal details. Such solicitations may come from dishonest participants of the securities market. We recommend that you check the information received from potential buyers, including in the web sites of respective investment or broker companies.

In these cases, NLMK shareholders should follow the following guidelines:

1. For the purpose of selling your shares, engage the services of investment or broker companies that have a high professional reputation in the securities market. We recommend that you check the information received from potential buyers, including in the web sites of respective investment or broker companies.

2. To avoid possible fraud, never disclose your passport, bankcard details and other personal details to unknown persons. When a shareholder needs to change (update) their personal details recorded in the place of registration of shares (a shareholders’ register or a depositary), they should notify the registrar keeping the register of NLMK’s shareholders. Please inquire about the procedure of submission and forms of necessary documents from NLMK’s registrar (RIR Agency) at 108, 9 Maya str., 398017, Lipetsk, tel: (4742) 443-095; web site: http://www.q-mr.ru or a respective depositary. NLMK also recommends updating the e-mail addresses where the required information may be sent.
Recommendations of NLMK’s Board of Directors to NLMK’s Extraordinary General Shareholders’ Meeting (EGM) regarding the payment (declaration) of H1 2017 dividends.

At the meeting held on 28 July 2017, the Board of Directors of NLMK recommended to NLMK’s Extraordinary General Shareholders’ Meeting to adopt the following resolution:

To pay out (declare) H1 2017 dividends on common stock in cash in the amount of RUB 3.20 per common share. To set the date upon which the shareholders entitled to dividends will be determined as 12 October 2017.
Item 1 of the meeting agenda: Payment (declaration) of H1 2017 dividends.

Resolution: To pay out (declare) H1 2017 dividends on common stock in cash in the amount of RUB 3.20 per common share. To set the date upon which the shareholders entitled to dividends will be determined as 12 October 2017.
Sample form of a shareholder proxy
that a shareholder can issue to their representative to participate in NLMK’s General Meeting of Shareholders and information on the procedures for certifying such a shareholder proxy

SHAREHOLDER PROXY N ___

(Place of issue)  ________________________  (Date /day, month, year/ in words)

Citizen ____________________________________________,

(Passport series) ________ No. ______________________, issued on ____________________________, unit code ________________,

(Date and place of issue, authority that issued the document)

registered at: __________________________________________________________.

(If the Shareholder is a legal entity:)

__________________________________________________________

(Name of the legal entity)

located at: _________________________________________________________

(represented by) _____________________________

(Full name of the authorized person)

acting on the basis of __________________________________________________


Type of identification document (specify the details, issuing authority, date of issue)

being the owner of ______________________________________________________

(NLKM common share hereby authorizes)

Citizen ____________________________________________,

(Passport series) ________ No. ______________________, issued on ____________________________, unit code ________________,

(Date and place of issue, issuing authority)

registered at: __________________________________________________________

(to represent the Shareholder at NLMK’s General Shareholders’ Meeting which will take place on ________________ 20__ with the right to vote with all the common shares of NLMK in my possession on all agenda items of the Meeting and also with the right to:)

Participate in discussion of the agenda items,
Receive materials distributed among the participants of the General Shareholders’ Meeting,
Direct remarks and make suggestions to the working bodies of the General Shareholders’ Meeting,
Perform other actions in relation to representation of my interests at the General Shareholders’ Meeting.

The present Shareholder proxy shall be valid for ________________

(Shareholder proxy validity)

and may (not) be assigned to a third party.

Signature of citizen ____________________________________________

(Full name of the Agent) ________________________________________

(Signature)

Shareholder:

_________________/_________________/
Note:
According to Art. 57 of the Federal Law “On joint-stock companies” the shareholder proxy shall be executed in accordance with the requirements of clauses 3 and 4 of Art. 185.1 of the Civil Code or shall be certified by a notary.

In accordance with the specified rules:
- A shareholder proxy issued on behalf of a corporate shareholder shall be signed by its manager or another person entitled by the constituent documents (cl. 4 Art. 185.1)
- A shareholder proxy issued on behalf of an individual shareholder and a Russian citizen may be certified by the organization in which the shareholder works or studies or by administration of an inpatient medical institution where they receive medical treatment (cl. 3 Art. 185.1), or it may be notarized. On presentation of the shareholder proxy, which is certified in accordance with cl.3, Art. 185.1, it is necessary to submit the respective certificates confirming the fact of being employed, studying or receiving medical treatment.
- Shareholders who are foreign nationals issue proxies under their respective legislation. In this case, a shareholder’s proxy must be duly legalized and translated into Russian. The translation shall be notarized. The same procedure is used to certify proxies issued by foreign corporate shareholders.